



# NWSA PRACTICAL EXAM PROCTOR APPLICATION FORM

**Please print and complete all sections.**

## **PROGRAM: Telecommunications Tower Technician**

<u>Date</u>	<u>Location</u>	<u>Host Company</u>	<u>Fees</u>
<input type="checkbox"/> August 29-31, 2023	Minneapolis, MN	Premise Inc	\$2500
<input type="checkbox"/> September 19-21, 2023	East Syracuse, NY	Qualtek Wireless	\$2500
<input type="checkbox"/> October 10-12, 2023	Tempe, AZ	Phoenix Safety Training	\$2500

These Practical Exam Proctor Program Credentialing Workshops are being offered for new proctors interested in being trained and authorized by NWSA to administer the practical examinations for NWSA certification programs and for existing NWSA proctors needing to renew their credential.

### **1. Applicant Information**

First Name \_\_\_\_\_ MI \_\_\_\_\_ Last Name \_\_\_\_\_ Suffix \_\_\_\_\_

Company Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Country \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_

E-mail \_\_\_\_\_

**NOTE: In order to receive essential program updates, this must be your individual (not a shared) email address.**

### **2. Are you currently a credentialed NWSA Proctor? Yes/No**

**If yes, NWSA Proctor Number: \_\_\_\_\_**

### **3. NWSA Certification Number: \_\_\_\_\_**

*\*Please note- to apply to attend a Practical Exam Proctor Program Credentialing Workshop, you must already be certified by NWSA in both certification designations (TTT-1 and TTT-2). Spots cannot be reserved pending certification results.*

### **4. Payment Information**

*NWSA will invoice by email.*

**5. References**

List two individuals as professional references.

1. \_\_\_\_\_  
 Name Phone Relationship

2. \_\_\_\_\_  
 Name Phone Relationship

**6. Resume**

Submit a resume along with this application. Applications will not be considered complete without an industry-related resume attached.

**7. Cancellation Policy**

Applicants for NWSA Practical Exam Proctor Credentialing Program workshops shall provide at least one week (five business days) notice prior to the first day of the scheduled workshop, in writing, to cancel their registration. Monies submitted may be applied against a subsequent registration. Alternatively, registrant may request a full refund. Substitutions of qualified applicants are permitted so long as their application has been submitted and approved by NWSA at least 48 hours (2 business days) prior to the start of the workshop. If an applicant fails to provide proper notice to cancel or substitute, or fails to show up for a workshop within 10 minutes of the scheduled commencement time, the applicant will be subject to forfeiture of all fees paid.

From time to time, NWSA Practical Exam Proctor Credentialing Workshops may be cancelled or rescheduled because of limited enrollment, equipment issues, or for other reasons. In such cases, NWSA will endeavor to provide you with (but cannot guarantee) at least one week’s notice of any changes. Please take this into account when making travel plans.

**8. Submission of Application**

By signing this application to attend a Practical Exam Proctor Credentialing Workshop, you acknowledge that submission of this application does not guarantee admission into the program. You further understand that your participation in the Practical Exam Proctor Program and performance in the workshop activities must meet program expectations in order to receive credentials, and that failure to meet those expectations or to follow NWSA policies may result in denial, suspension or revocation of any Practical Exam Proctor credential status. Finally, by signing this application, you represent that your statements in this application and those in any required accompanying documentation are true.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
*\*Typed signatures cannot be accepted*

**Please return, along with supporting documentation, to: [pe@nws-a.org](mailto:pe@nws-a.org)**

**FOR NWSA USE ONLY**

Date Received: \_\_\_\_\_ By: \_\_\_\_\_

Application Complete? YES/NO

Application Approved? YES/NO By: \_\_\_\_\_

Comments: